

Cacadu Development Agency (CDA) INTERNSHIPS (2 YEAR CONTRACTUAL POSITIONS)

CDA invites suitably qualified and unemployed South African citizens residing **ONLY in the 7 local municipalities** (Koukamma, Kouga, Sundays River, Ndlambe, Makana, Blue Crane, Dr Beyers Naude) of the Sarah Baartman District to apply for the internship programmes specified in this advertisement. The selected interns will work with various professionals to gain both behavioural and practical on-the-job training in the broad local economic and development space. The positions will be based in Port Elizabeth (Gqeberha) at the offices of the CDA at 32 Govan Mbeki Avenue.

The following Internships are available, and applicants **MUST** meet the requirements stipulated for each position.

1. Finance and Supply Chain

B. Com / B. Tech or similar NQF Level 7 qualification in a finance, accounting, or supply chain or related to the field.

2. Human Resources and Administration

B.A., B. Tech, B. Admin or similar NQF Level 7 qualification in Human Resources Management, Public Administration, Office Management or related to the Field.

3. Development Planning

B-degree in the field of town, regional, development planning, development facilitation or similar NQF Level 7 qualification or related to the Field of Planning.

4. Community Development

B.A., BSS., B. SocSci., or similar NQF Level 7 qualification in Social Sciences, Community Development, Development Studies, Project Management or related to the Field of Community Development.

Additional Applicant Requirements: • between the ages of 20 to 35 years old • a South African Citizen • able to speak, write and read in English • Additional regional languages i.e., Xhosa and Afrikaans will be advantageous • Must be unemployed at time of application • Not be previously involved or currently registered with any other Internship or Learnership; and • Not be registered for fulltime studies at time of application.

Application Procedure: • Kindly forward your application form [to be downloaded from CDDA website – www.cacadudevelopment.co.za], with detailed CV and Certified Copies of Qualifications (not older than 3 Months) and proof of Home Address to recruitment@cacadudevelopment.co.za • Alternatively drop your application form CV and Certified Copies of Qualifications at Cacadu Development Agency, 1st Floor, 32 Govan Mbeki Avenue in an envelope marked for the position you are applying for • Closing date is Friday, 10 February 2023 not later than 16h00 • Late and incomplete applications will not be accepted • All faxed, Public institution Z83, Department of Labour, Sarah Baartman District Municipality or Nelson Mandela Metro Municipality application forms will **NOT** be accepted • Only shortlisted candidates will be contacted • Start date is 1 March 2023.

Notice no. 1 of 2023

**Dr EM Uithaler, Chief Executive Officer
Cacadu District Development Agency, PO Box 318, Port Elizabeth, 6000**